

**TEE INTERNATIONAL LIMITED**

(Incorporated in Singapore with limited liability)

(Co. Reg. No.: 200007107D)

NOTICE IS HEREBY GIVEN that the Extraordinary General Meeting of TEE International Limited (the “**Company**”) will be held by way of electronic means on 13 May 2022, Friday, at 10 a.m. for the following purposes:

**ORDINARY RESOLUTION**

1. To receive and adopt the re-issued and restated Directors’ statement and Audited financial statements of the Company for the financial year ended 31 May 2020 together with the Auditors’ Report thereon.

**(Resolution 1)**

By Order of the Board

Ong Beng Hong  
Joint Company Secretary

Singapore  
27 April 2022

## Notes:

1. The Extraordinary General Meeting (“EGM”) is being convened, and will be held by way of electronic means pursuant to the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, inter alia, conduct general meetings, either wholly or partly, by electronic communication, videoconferencing, teleconferencing or other electronic means and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 which was gazetted on 13 April 2020 and is deemed to have come into operation on 27 March 2020 and shall remain in effect until it is revoked or amended by the Ministry of Law and which sets out the alternative arrangements in respect of, inter alia, general meetings of companies.
2. This Notice of EGM will also be sent to members by way of electronic means via publication on the SGXNet and the Company’s website at <http://www.teeintl.com/investor-relations/annual-reports>
3. The proceedings of this EGM will be broadcasted “live” through an audio-and-video webcast and an audio-only feed. Persons who hold shares and wish to follow the proceedings must pre-register at <https://conveneagm.sg/teeintlegm2022> no later than 10 a.m. on 11 May 2022. Following authentication of his/her/its status as a shareholder of the Company, such shareholder will receive an email on their authentication status and will be able to access the Live Webcast using the account created.

Members are advised to also check the junk / spam folder of their emails in case the emails are directed there instead of the inbox. Members who registered but do not receive an email response by 10 a.m. on 12 May 2022 may contact us by email at [IR@teeintl.com](mailto:IR@teeintl.com)

Persons who hold shares through relevant intermediaries, including CPF and SRS investors, and who wish to participate in the EGM should approach their respective relevant intermediaries as soon as possible for necessary arrangements to be made for their participation in the EGM.

Investors holding Shares through relevant intermediaries (as defined in Section 181 of the Companies Act) (“Investors”) (other than CPF/SRS investors) will not be able to pre-register for the “live” broadcast of the EGM. An Investor (other than CPF/SRS investors) who wish to participate in the “live” broadcast of the EGM should instead approach his/her relevant intermediary as soon as possible but not less than 7 working days before the EGM, i.e. by 10 a.m., 4 May 2022 in order for the relevant intermediary to make the necessary arrangements to pre-register.

4. Due to the current Covid-19 restriction orders in Singapore, members will **not** be able to attend the EGM in person. Members will also not be able to vote online on the resolutions tabled for approval at the EGM.
5. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to vote in his/her/its stead at the EGM if such member wishes to exercise his/her/its voting rights at the EGM. The Chairman of the EGM, as a proxy, need not be a member of the Company.

6. The accompanying proxy form for the EGM may be accessed on the SGXNet and the Company's website at <http://www.teeintl.com/investor-relations/annual-reports>. In addition, where a member (whether individual or corporate) appoints the Chairman of the EGM as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the EGM as proxy for that resolution will be treated as invalid.
7. If a member of the Company, being a Depositor whose name appears in the Depository Register (as defined in Section 81SF of the Securities and Futures Act 2001 of Singapore) wishes to appoint the Chairman of the EGM as his/her/its proxy to vote in his/her/its stead at the EGM, he/she/its must be shown to have shares entered against his/her/its name in the Depository Register, as certified by The Central Depository (Pte) Limited, at least seventy-two (72) hours before the time of the Meeting.
8. CPF/SRS investors should be informed that if they wish to vote, they should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least 7 working days before the EGM, i.e. by 10 a.m., 4 May 2022. Investors who have deposited their shares into a nominee account should also approach their depository agent and relevant intermediaries at least 7 working days, i.e. by 10 a.m., 4 May 2022 before the EGM if they wish to vote. Proxy forms appointing such person other than the Chairman of the Meeting shall be deemed to appoint the Chairman of the Meeting as proxy.
9. The Proxy Form must be submitted in the following manner:
  - (a) if submitted by post, be deposited at the Registered Office of the Company's Share Registrar, B.A.C.S. Private Limited at 77 Robinson Road, #06-03 Robinson 77, Singapore 068896 or the Company's registered office at 25 Bukit Batok Street 22, Singapore 659591; or
  - (b) if submitted electronically, be sent via email to [proxyform@teeintl.com](mailto:proxyform@teeintl.com);in either case, by 10 a.m. on 11 May 2022, being not less than forty-eight (48) hours before the time appointed for the EGM.

A member who wishes to submit the Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

**In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult for members to submit completed Proxy Forms by post, members are strongly encouraged to submit completed Proxy Forms electronically via email.**
10. Members and Investors will not be able to ask questions "live" during the "live" broadcast of the EGM. All members may submit questions relating to the business of the EGM within seven days of the date of this Notice of EGM, i.e. by 10 a.m., 4 May 2022:
  - (a) via the pre-registration website at <https://conveneagm.sg/teeintlegm2022>

(b) by email to *IR@teeintl.com*; or

(c) by post to the Registered Office of the Company's Share Registrar, B.A.C.S. Private Limited at 77 Robinson Road, #06-03 Robinson 77, Singapore 068896 or the Company's registered office at 25 Bukit Batok Street 22, Singapore 659591.

When sending in your questions, please also provide us with the following details:

(a) your full name;

(b) your address;

(c) number of shares held; and

(d) the manner in which you hold shares (e.g., via CDP, CPF or SRS).

The Company will endeavour to address all relevant questions at least forty-eight (48) hours prior to the closing date and time for the lodgement of the proxy forms, and subsequent to the EGM, will also post such questions from Shareholders and responses by the Company as well as minutes of the EGM proceedings on SGXNET.

#### **Personal data privacy:**

By submitting an instrument appointing the Chairman of the meeting as proxy to vote at the Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Meeting (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

**TEE INTERNATIONAL LIMITED**  
**Company Registration No. 200007107D**  
(Incorporated In the Republic of Singapore)

**IMPORTANT:**

- Alternative arrangements relating to, among others, attendance, submission of questions in advance and/or voting by proxy at the Extraordinary General Meeting are set out in the Company's announcement dated 27 April 2022 entitled "Extraordinary/ Special General Meeting" in the Notice of Extraordinary General Meeting ("EGM") dated 27 April 2022 on SGXNet on the same day. The Notice of EGM may also be accessed at the Company's website <https://www.teintl.com/investor-relations/annual-reports>
- Members are not able to attend the EGM in person. If a member (whether individual or corporate) wishes to exercise his/her/its voting rights at the EGM, he/she/it must appoint the Chairman of the Meeting as his/her/ its proxy to attend, speak and vote on his/her/its behalf at the EGM. In appointing the Chairman of the Meeting as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the form of proxy, failing which the appointment will be treated as invalid.
- For investors who have used their CPF monies to buy the Company's shares, this Proxy Form is not valid for use and shall be ineffective for all intents and purposes if used or is purported to be used by them. CPF/SRS Investors should contact their respective Agent Banks/SRS Operators if they have any queries regarding their appointment as proxies.
- By submitting an instrument appointing the Chairman of the Meeting as proxy, the member accepts and agrees to the personal data privacy terms set out in the Notice of EGM dated 27 April 2022.
- Please read the notes to the Proxy Form.

**PROXY FORM**

(Please see notes overleaf before completing this Form)

I/We, ..... (Name)  
..... (NRIC/Passport Number/Company Registration Number)  
of ..... (Address)  
being a member/members of TEE International Limited (the "**Company**"), hereby appoint:

The Chairman of the Meeting

as my/our proxy/proxies\* to vote for me/us\* on my/our\* behalf at the Extraordinary General Meeting ("**EGM**") of the Company to be held by way of electronic means on 13 May 2022, Friday, at 10 a.m. and at any adjournment thereof.

(Voting will be conducted by poll. If you wish the Chairman of the Meeting as your proxy to cast all your votes for or against a resolution to be proposed at the EGM, please indicate with a "√" in the space provided under "**For**" or "**Against**". If you wish the Chairman of the Meeting as your proxy to abstain from voting on a resolution to be proposed at the EGM, please indicate with a "√" in the space provided under "**Abstained**". Alternatively, please indicate the number of shares that the Chairman of the Meeting as your proxy is directed to vote "**For**" or "**Against**" or "**Abstained**". In the absence of specific directions, the appointment of the Chairman of the Meeting as your proxy will be treated as invalid.)

No.	Resolutions relating to:	<sup>1</sup> No. of Votes For	<sup>1</sup> No. of Votes Against	<sup>1</sup> No. of Votes Abstained
1	Re-issued and restated Directors' Statement and Audited Financial Statements for the financial year ended 31 May 2020			

<sup>1</sup> If you wish to exercise all your votes "For", "Against" or "Abstained", please tick (√) within the relevant box provided. Alternatively, please indicate the number of votes as appropriate in the boxes provided.

Dated this ..... day of ..... 2022

.....  
Signature of Shareholder(s)  
or, Common Seal of Corporate Shareholder

Total number of Shares in:	No. of Shares
(a) CDP Register	
(b) Register of Members	

\*Delete where inapplicable

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Members and investors holding Shares through the Central Provident Fund ("**CPF**") or Supplementary Retirement Scheme ("**SRS**") ("**CPF/SRS investors**") who wish to follow the proceedings must pre-register at <https://conveneagm.sg/teeintlegm2022> no later than 10 a.m. on 4 May 2022

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2. Members will **not** be able to attend the EGM in person. Members will also not be able to vote online on the resolutions tabled for approval at the EGM.
3. If a member (whether individual or corporate) wishes to exercise his/her/its voting rights at the Extraordinary General Meeting, he/she/it must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the Extraordinary General Meeting. In appointing the Chairman of the Meeting as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the form of proxy, failing which the appointment will be treated as invalid.
4. The Chairman of the Meeting, as proxy, need not be a member of the Company.
5. If a member of the Company, being a Depositor whose name appears in the Depository Register (as defined in Section 81SF of the Securities and Futures Act, Chapter 289 of Singapore) wishes to appoint the Chairman of the EGM as his/her/its proxy to attend, speak and vote in his/her/its stead at the EGM, he/she/its must be shown to have shares entered against his/her/its name in the Depository Register, as certified by The Central Depository (Pte) Limited, at least seventy-two (72) hours before the time of the Meeting.
6. CPF/SRS investors should be informed that if they wish to vote, they should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least 7 working days before the EGM, i.e. by 10 a.m., 4 May 2022. Investors who have deposited their shares into a nominee account should also approach their depository agent and relevant intermediaries at least 7 working days, i.e. by 10 a.m., 4 May 2022 before the EGM if they wish to vote. Proxy forms appointing such person other than the Chairman of the Meeting shall be deemed to appoint the Chairman of the Meeting as proxy.

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**In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult for members to submit completed Proxy Forms by post, members are strongly encouraged to submit completed Proxy Forms electronically via email.**

8. The instrument appointing the Chairman of the Meeting as proxy must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing the Chairman of the Meeting as proxy is executed by a corporation, it must be executed either under its seal or under the hand of an officer or attorney duly authorised. Where the instrument appointing the Chairman of the Meeting as proxy is executed by an attorney on behalf of the appointor, the letter or power of attorney or a duly certified copy thereof must be lodged with the instrument of proxy, failing which the instrument of proxy may be treated as invalid.

#### **PERSONAL DATA PRIVACY:**

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Extraordinary General Meeting dated 27 April 2022.

#### **General:**

The Company shall be entitled to reject the instrument appointing the Chairman as proxy if it is incomplete, improperly completed or illegible, or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing the Chairman as proxy. In addition, in the case of Shares entered in the Depository Register, the Company may reject any instrument appointing a proxy or proxies lodged if the member, being the appointor, is not shown to have Shares entered against his name in the Depository Register as at 72 hours before the time appointed for holding the EGM, as certified by The Central Depository (Pte) Limited to the Company.